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OFFICE OR STAFF DD/I		OFFICE CODE I	REQUEST NO. C	APPROVAL DATE 1 August 1953	CONTROL NO. 380	Page of Pages	
DELETIONS			ADDITIONS			NET CHANGE	ORGANIZATION
ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	ORGANIZATION AND POSITION TITLE	SERIES & GRADE	POSITION NO.	NEW BR. & DIV. TOTALS	CODE (Machine Record)
<u>OFFICE OF DEPUTY DIRECTOR</u>		25X1A1a	<u>OFFICE OF DEPUTY DIRECTOR</u>		25X1A1a	25X1A1a	
IO-Asst Dep Dir	GS-132-18	[REDACTED]	Spec Asst (Intel)	GS-132-16	[REDACTED]	[REDACTED]	
IO-Special Asst	GS-132-15		Spec Asst (NSC-NE)	GS-132-16			
IO-Special Asst	GS-132-15		Spec Asst (Admin)	GS-301-16			
Intel Officer	GS-132-12		(Place above positions on T/O following position I 1)				
Records Control Of	GS-301-7		Adm Officer	GS-301-12			
Clerk Stenographer	GS-312-4		(Place on T/O after I 4)				
			Secretary (Steno)	GS-318-7			
			Secretary (Steno)	GS-318-7			
			Info Control Clerk	GS-301-5			
			(Place latter position on T/O after I 9.01)				
Super-grade positions approved by DCI. This action increases the T/O of the DD/I by one position.							
NEW OFFICE TOTALS			APPROVAL				

Document No. \_\_\_\_\_

No Change in Class. ☐

☐ Declassified

Class. Changed to: TS S (C)

Next Review Date: \_\_\_\_\_

Auth: HR 70-3

Date: 21 MAY 1979

By: 519745

25X9A2

25X1A9a

T/O Strength

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The T/O changes listed above are hereby approved. Please make changes on office records as necessary. Retain this authority until new machine printed T/O page(s) is

Chief, Class. & Wage Div.  
TITLE

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Security Information

FR 1-3710a

JUL 28 1953

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Supergrade Positions in the Office of the Deputy Director (Intelligence)

1. PROBLEM: To establish new supergrade positions in the Office of the Deputy Director (Intelligence) pursuant to the reorganization of that office.

2. FACTS:

a. The Deputy Director (Intelligence), on 6 May 1953, announced a reorganization of his office. The principal change provided, in lieu of an Assistant Deputy Director (Intelligence), a plan whereby the Deputy Director works through three key assistants, one for Intelligence, one for Administration, and one for NSC and National Estimates.

b. The Deputy Director (Intelligence) has requested realignment of the supergrade position structure of his office to match the reorganization. (Tab I) The proposed structure, as compared to the current one, is as follows:

<u>Current Structure</u>		<u>Proposed</u>	
DD/I	GS-18	DD/I	GS-18
A-DD/I	GS-18	Assistant for Intelligence	GS-16
Planning Officer	GS-17*	Assistant for NSC and NE	GS-16
		Assistant for Administration	GS-16

\* Recommended by Supergrade Board.

3. DISCUSSION:

a. Position descriptions for the three new Assistant positions, together with Personnel Office evaluations, are appended. (Tab II)

b. Based on classification study and review, the Personnel Office recommends GS-16 for each of the three new positions.

c. In addition to eliminating the positions of Assistant Deputy Director (Intelligence), GS-18, and Planning Officer, GS-17, the Deputy Director (Intelligence) proposes abolishment of the position of Deputy Assistant Director for Intelligence Coordination, GS-16. Therefore, creation of the three new supergrade positions would not add to the present supergrade position total.

d. The Deputy Director (Intelligence) has filled the full quota of supergrades allotted to his component. At the present time, therefore, no action can be taken to fill these supergrade slots if approved.

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4. CONCLUSIONS:

a. The proposed staffing and grade structure for the immediate Office of the Deputy Director (Intelligence) represents a logical plan of organization.

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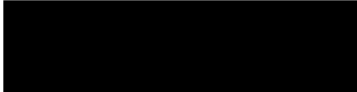
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b. Within the present supergrade ceiling, supergrade actions can be processed against the new positions only as vacancies are created in the Deputy Director (Intelligence) organization.

5. RECOMMENDATION: That the Director approve the establishment of the three new Assistant positions in the Office of the Deputy Director (Intelligence) in grade GS-16.

FOIAb3b

Attachments:

  
L. K. WHITE  
Acting Deputy Director  
(Administration)

ACTION BY APPROVING AUTHORITY.

CONCURRENCE

APPR

FOIAb3b

Director of Central Intelligence

Deputy Director (Intelligence)

Date: 200 1 1983

Date: JUN 28 1983

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